

# Arts Tasmania - Low-interest loans - September 2024

## Form Preview

### Eligibility

\* indicates a required field

This program supports individuals, groups, and organisations with loans towards capital improvements and equipment purchases.

As the applicant, you must be:

- an individual artist who has lived in Tasmania for six of the last 12 months and is over the age of 18
- a member of a group of artists who have lived in Tasmania for six of the last 12 months and are all over the age of 18
- an arts organisation based in Tasmania
- a cultural heritage organisation based in Tasmania.

All applicants must meet Arts Tasmania's [general eligibility requirements](#).

**I confirm that I have read and understood the eligibility requirements for this program. \***

☐ Yes

### Help with your application

We encourage you to talk to our [grants team](#) about your application before the closing date.

You can contact us on 03 6165 6666 or [grants@arts.tas.gov.au](mailto:grants@arts.tas.gov.au)

You can book an online meeting to discuss your application using [Bookings](#).

To view the results of previous rounds, see [Past Decisions](#).

### Your details

\* indicates a required field

You may apply as an individual, a group or an organisation.

A group has more than one member but it is not incorporated. An organisation is incorporated by law.

If applying on behalf of a group please select 'Individual' and enter the details of the Tasmanian artist. See [general eligibility](#) for more information.

**Name \***

☐ Individual

☐ Organisation

Organisation Name

Title

First Name

Last Name

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### Preferred name

If different from your legal name.

### Date of birth \*

You must be over 18 to apply for this program.

### Do you have an ABN (Australian Business Number)? \*

- ☐ Yes  
☐ No

### Tax requirements

Loans paid by Arts Tasmania may be considered part of your income in a financial year and may be subject to tax. You must determine your own taxation liabilities. We suggest you consult your financial adviser or contact the Australian Taxation Office on 13 28 66.

## Australian Business Number (ABN)

### Australian Business Number (ABN)

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

You can use the [ABN Lookup website](#) to search for your ABN and related information.

### If your ABN is not registered in Tasmania, please explain why:

Your contact details

If applying as an organisation, enter the organisation's contact details.

Street address \*

Address

This must be a street address for contractual purposes.

Postal address \*

Address

Email \*

Phone \*

Website

Joint application

A joint application is where additional people take shared responsibility for the loan. They are all borrowers for the loan.

**Arts Tasmania will contact each borrower to ask that they complete a credit check authorisation form and provide their last two years of tax returns, Centrelink statements or other financial statements.**

Will this be a joint application? \*

☐ Yes

☐ No

List each borrower that will be part of the joint application. Borrowers must be Tasmanian residents.

Use the + and - buttons at the right hand side to add and remove rows.

Name	Email

Contact person

This person will receive general correspondence relating to this application.

Name \*

Title

First Name

Last Name

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**Position \***

**Email \***

**Phone**

### Organisation Chair

This person will receive formal correspondence relating to this application.

**Name \***

Title

First Name

Last Name

**Position \***

**Email \***

**Phone**

### About you

**These questions allow us to better understand the people applying to our programs.**

Arts Tasmania may use this information as part of statistical reports but it will not be used for any other purpose without your permission.

**What is your gender identity?**

**Do you identify as a person with disability?**

- ☐ Yes  
☐ No

**Do you identify as a person from a culturally and linguistically diverse background?**

- ☐ Yes  
☐ No

**Do you identify as an Aboriginal and/or Torres Strait Islander?**

- ☐ Yes

☐ No

### Loan details

\* indicates a required field

#### Purpose of loan \*

For example, purchase of violin.

This part of the application is where you describe what you want to do to the peer assessors.

Please explain what you want to use loan funds for and how it will benefit your practice or organisation.

The peers will use the following criteria to assess your application:

- quality
- planning
- benefit

For more information, visit [Low-interest loans](#) and [how are decisions made](#).

#### Tell us about the purpose of the loan. Why is it important? Why this particular item/model? \*

Word count:

no more than 600 words

#### Tell us about yourself and your practice, or your organisation.. \*

Word count:

no more than 200 words

### Location of activity

Where will your activity take place?

Please list the locations where your activity will take place (town/suburb).

Use the + and - buttons at the right hand side to add and remove rows.

#### Address

Address

Any, but at least one field is required.

### Financial information

\* indicates a required field

#### Loan request

Please attach quotes for all of the items or activities to be covered by this loan request.  
You can include the equipment cost, freight, installation and GST.  
Use the + and - buttons at the right hand side to add and remove rows.

Description	Amount (AUD \$)	Quote
	\$	

#### Notes

If you need to provide more information, please provide it here.  
If the total value of the items you wish to purchase exceeds the cap of \$15 000, please list other sources of income below.

#### Budget notes

Word count:  
Must be no more than 100 words.

#### Your loan request

You can apply for up to \$15 000, with a minimum loan request of \$1 000.  
If you are seeking more than \$10 000 you will be required to provide security.  
If the amount below is correct continue to the next page, if not review the figures above.

#### Total loan request

\$

This number/amount is calculated.

#### Repayment calculator

We have **estimated** your monthly loan repayments below.

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These estimates are based on either a 3 or 5 year loan term and the current interest rate of 1.71%.

The term of your loan will be negotiated with you if your application is recommended for support.

### Monthly repayment - 3 years

\$

This number/amount is calculated.

### Monthly repayment - 5 years

\$

This number/amount is calculated.

## Acknowledgement

I acknowledge that final repayments and the length of the loan may vary upon advice from the Department of State Growth during the financial assessment process or in line with interest rate changes from year to year.

**I agree: \***

☐ Yes

## Security

**\* indicates a required field**

### Security

If you are applying for a loan of \$10 000 or more you will be required to provide security in the form of a [guarantee](#).

**Is your loan request \$10 000 or more? \***

☐ Yes

☐ No

### Guarantor details

Guarantors are legally responsible for paying back the entire loan if the borrower cannot or will not make the repayments.

Guarantors do not have the right to own the property or items bought with the loan.

**Arts Tasmania will contact the guarantor and provide basic details of the loan request.**

**They will be required to complete a credit check authorisation form and provide their last two years of tax returns, Centrelink statements or other financial statements.**

**Guarantor's name \***

Title

First Name

Last Name

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**Guarantor's email \***

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## Support material

\* indicates a required field

You need to provide support material as part of your application. Some material is required, and some is optional.

Support material can be provided as web links or electronic files.

We require:

- specifications of the item(s) being purchased
- your CV or biography (no more than two pages)
- up to five items of artistic support material.

You may also include:

- up to two relevant letters of support
- other supporting documentation to further explain the purpose of your loan (e.g. plans, specialist reports).

**Peer assessors are only required to view five items of artistic support material. This includes all web links and attachments.**

For more information see [support material](#).

## Web links

Please make sure that any web links you provide are active and easily accessible. Include passwords if required.

Avoid providing links for membership only or subscription sites like social media and paid streaming services where possible.

Use the + and - buttons at the right hand side to add and remove rows.

Link	Description	Password (if required)
Must be a URL.		

## Attachments

Support material can be provided in any of the following formats:

- Video (MP4, QuickTime, Windows Media)
- Audio (MP3 Windows Media)



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- Images (JPEG, PowerPoint)
- Written material (Word, PDF)

Each file should be no larger than 5 MB.

Use the + and - buttons at the right hand side to add and remove rows.

Attachments	Description

### Aboriginal or Torres Strait Islander cultural content

If your activity involves Aboriginal or Torres Strait Islander content, your application must provide evidence of how you are working with the Aboriginal Community.

If you are unsure about this requirement please contact Arts Tasmania at [grants@arts.tas.gov.au](mailto:grants@arts.tas.gov.au)

**Does this activity involve Aboriginal or Torres Strait Islander cultural content? \***

- ☐ Yes  
☐ No

**Please attach your plans for working together with the Tasmanian Aboriginal community:**

Description

## Statistics

\* indicates a required field

**Statistical information is used to improve Arts Tasmania's programs and processes.**

**Please identify the main or primary area of practice for your activity. \***

**Select any other areas of practice for your activity. You may select as many areas as are relevant.**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Aboriginal arts and cultural practice   | <input type="checkbox"/> Cross-artform         | <input type="checkbox"/> Opera            |
| <input type="checkbox"/> Classical ballet                        | <input type="checkbox"/> Curatorial writing    | <input type="checkbox"/> Orchestras       |
| <input type="checkbox"/> Classical music                         | <input type="checkbox"/> Design                | <input type="checkbox"/> Physical theatre |
| <input type="checkbox"/> Collaborative/devised theatre           | <input type="checkbox"/> Experimental practice | <input type="checkbox"/> Poetry           |
| <input type="checkbox"/> Community arts and cultural development | <input type="checkbox"/> Fiction               | <input type="checkbox"/> Popular dance    |
| <input type="checkbox"/> Contemporary dance                      | <input type="checkbox"/> Interactive gaming    | <input type="checkbox"/> Screen           |

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- ☐ Contemporary music (art music)    ☐ Music theatre    ☐ Text based theatre
- ☐ Contemporary music (popular)    ☐ Non fiction    ☐ Visual arts

**Select the activity type or types that relate to your application. \***

- ☐ Capital improvements    ☐ Equipment purchases

**Does this activity involve people with disability? \***

- ☐ Yes  
☐ No

For more information see [Arts and Disability](#).

**Does this application involve people from a culturally and linguistically diverse background? \***

- ☐ Yes  
☐ No

For more information see [Cultural Diversity](#).

**Does this application involve people from an Aboriginal or Torres Strait Islander background? \***

- ☐ Yes  
☐ No

For more information see [Aboriginal and Torres Strait Islander cultural content](#).

**How did you first find out about this opportunity? \***

- ☐ Arts Tasmania's newsletter  
☐ Arts Tasmania's website  
☐ Contact with a staff member  
☐ Social media  
☐ Word of mouth

## Employment statistics

This information helps us to understand the financial impact of our grants. It is not used in the assessment of your application.

**Roles** How many paid and unpaid roles are involved in your activity?

### Artistic roles

This includes roles like artists, performers, writers, costume designers and any one else who is making an artistic contribution.

Paid - full time	Paid - part time	Unpaid - full time	Unpaid - part time
Must be a number.	Must be a number.	Must be a number.	Must be a number.

### Other roles

This includes roles like administrators, technicians, front of house staff and any one else who isn't making an artistic contribution.

<b>Paid - full time</b>	<b>Paid - part time</b>	<b>Unpaid - full time</b>	<b>Unpaid - part time</b>
Must be a number.	Must be a number.	Must be a number.	Must be a number.

### Certification

\* indicates a required field

### Assessment of applications

Peers from the Cultural and Creative Industries Expert Register will assess all applications and make a recommendation for funded activities to the Minister for the Arts. The Minister will make a decision based on that recommendation.

Decisions made by the Minister for the Arts are final and can only be appealed if the grounds for appeal are met.

For more information relating to the assessment process for programs, please visit: [www.arts.tas.gov.au/funding/how\\_are\\_decisions\\_made](http://www.arts.tas.gov.au/funding/how_are_decisions_made)

You can view past decisions at: [www.arts.tas.gov.au/funding/decisions](http://www.arts.tas.gov.au/funding/decisions)

### Appealing a decision

Arts Tasmania may reconsider a decision if the applicant can demonstrate a proven conflict of interest, error in process or discrimination.

The grounds for appeal are available at: [www.arts.tas.gov.au/funding/appealing\\_a\\_decision](http://www.arts.tas.gov.au/funding/appealing_a_decision)

### Working with children

Arts Tasmania is committed to encouraging the involvement of young people and children in the arts, both as participants in the creative process and as audience members. Such involvement needs to be within a set of safeguards that protect children from exploitation and harm.

If you are successful in receiving support from Arts Tasmania, and your activity involves people under the age of 18, you will be obligated to abide by the Australia Council for the Arts protocols for working with children and any relevant laws and regulations that apply in Tasmania or other jurisdictions where the funded activity is taking place.

Details on the requirements in Tasmania are available at: [www.justice.tas.gov.au/working\\_with\\_children](http://www.justice.tas.gov.au/working_with_children)

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The Australia Council for the Arts' protocols for working with children are available at:  
[www.australiacouncil.gov.au/funding/children-in-art-protocols](http://www.australiacouncil.gov.au/funding/children-in-art-protocols)

### Logos and acknowledgement

Logos and acknowledgement If your application is successful, you must acknowledge the Tasmanian Government in all promotional material and publications about your activity. This can include posters, online advertisements, books, CDs, or exhibition catalogues.

For more information please visit: [www.arts.tas.gov.au/logos](http://www.arts.tas.gov.au/logos)

### Right to information

Information you provide to the Department of State Growth and details of assistance may be subject to requests for public disclosure under the *Right to Information Act 2009*.

### Personal information collection

You are providing personal information to the Department of State Growth, which will manage that information in accordance with the *Personal Information Protection Act 2004*. The personal information collected here will be used by the Department for the purpose of assessing your application and related activities. Failure to provide this information may result in your application not being assessed or records not being properly maintained. The Department may also use the information for related purposes, or disclose it to third parties in circumstances allowed for by law. You have the right to access your personal information by request to the Department and you may be charged a fee for this service.

### Certification

**I certify that:**

**All the details supplied in this application form are correct. \***

☐

**I have read and understood the section on acknowledging support from the Tasmanian Government if this application is successful. \***

☐

**I have read and understood the section on the assessment of applications and accept the terms. \***

☐

**I have read and understood the section on Confidentiality and the Right to Information Act and accept the terms. \***

☐

**I have read and understood the section on appealing a decision and accept the terms. \***

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☐

**I understand that Arts Tasmania reserves the right to publish and/or promote the names (including the name of your group), activity titles and awarded grant amounts of all successful applicants across all media, and that this information will also be published on the Arts Tasmania website. \***

☐

### Details of authorised person

Please enter your details to show that you are authorised to apply on behalf of your organisation.

**Name \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Must be a senior staff member, board member or appropriately authorised volunteer.

**Position \***

Position held in organisation (e.g. CEO, Artistic Director, Treasurer).

**Email \***

Must be an email address.

**Phone number \***

Must be an Australian phone number.

**Press the 'Next Page' button to review your application.**

**Once your application is complete and you do not wish to make any further changes press 'Submit'.**

**You will receive a confirmation email which lets you know we have received your application. If you do not immediately receive this email please contact us.**

**You can print or download a copy of your application after it has been submitted.**