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# Young and Emerging Artist Professional Development Program

\* indicates a required field

### Program guidelines

The Young and Emerging Artist Professional Development Program aims to support young artists and arts workers to undertake professional and skills development activities.

Applicants must be 25 years of age or under at the time of application or in the first five years of their professional creative practice.

Professional practice in the cultural and creative industries could include:

- **Engaging regularly in creative work**: this could be freelance, paid employment, or volunteering.
- **Showcasing work**: if you are an artist, actively presenting your art through exhibitions, performances, or other public opportunities (paid or unpaid).
- **Building a network**: having connections with other creatives, demonstrated through letters of support.

For more information please visit the Arts Tasmania website.

### Eligibility requirements

As the applicant, you must be:

- an individual artist or arts worker either aged 25 years and under **or** in the first five years of professional practice as at the closing date for applications
- an individual artist who has lived in Tasmania for six of the last 12 months.

You must also meet our general eligibility requirements.

Applications will not be accepted from:

- groups or organisations
- artists or arts workers intending to undertake professional development focused on screen or interactive gaming.

### **Eligible costs**

You can apply for funds towards professional and skills development activities including:

- Tasmanian, national or international residencies
- mentorships
- masterclasses
- attachments with arts organisations on existing projects or productions.

Applications can focus on one activity or include a mix of eligible activities.

If your activity includes travel, please visit <u>Smartraveller</u> for the latest travel advice.

Grant funds can be used towards:

- residency costs
- masterclass fees

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- mentoring fees
- travel and accommodation costs including per diems and disability access costs (including travel costs for carers)
- materials (including art form materials)
- costs associated with child or dependent care.

You cannot use grant funds to purchase equipment.

#### Overdue acquittals

If you have received support from Arts Tasmania in the past and the acquittal for this support is now overdue, you are not eligible to receive more support until all overdue acquittal reports are submitted and approved.

Arts Tasmania will contact you if you have any overdue acquittals.

# I confirm that I have read and understood the program guidelines and eligibility requirements for this program. \*

Yes

### Help with your application

We encourage you to talk to our grants team about your application before the closing date.

You can contact us on 03 6165 6666 or <a href="mailto:grants@arts.tas.gov.au">grants@arts.tas.gov.au</a>, or book an online meeting to discuss your application using <a href="mailto:Bookings">Bookings</a>.

### Your details

\* indicates a required field

Name *	Title	First Name	Last Name
	This mus	t be your full legal	name.
Preferred name			
	If differe	nt to your legal na	me.

#### **Australian Business Number (ABN)**

You don't need to have an Australian Business Number (ABN) to apply for funding from Arts Tasmania.

If you do have an ABN, please add it below.

If you don't have an ABN and your application is recommended for support, you can:

- apply for an ABN and provide it to Arts Tasmania, or
- provide <u>a statement by supplier</u> alongside your invoice for payment.

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If you do not provide an ABN or a statement by supplier, the Australian Tax Office requires Arts Tasmania to deduct withholding tax from the grant at the rate of 49 per cent.

Do you have an ABN? *	0	Yes
	0	No

### Tax requirements

Grant funds may be considered part of your income in a financial year and may be subject to tax. You must determine your own taxation liabilities. We suggest you consult a financial adviser or contact the Australian Taxation Office on 13 28 66.

### Australian Business Number (ABN)

### Australian Business Number (ABN) \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Bus	iness Register
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

You can use the ABN Lookup website to search for your ABN and related information.

### If your ABN is not registered in Tasmania, please explain why:

#### Word count:

Must be no more than 100 words.

### Your contact details

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Street address *	Address
	This must be a street address.
Postal address *	Address
Email *	
<b></b>	
Phone *	
Website	
About wou	
About you	
-	derstand the people applying to our programs.
These questions help us to un Arts Tasmania may use this infor	derstand the people applying to our programs.  mation as part of statistical reports but it will not be used
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Activity details

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### \* indicates a required field



Please give your activity a title - for example 'writing workshop' or 'international performance residency'. If you are successful, this title will be listed on the Arts Tasmania website.

### Are you:

- 25 years of age or under as of 17 March 2025
- In your five first years of professional practice

Professional practice in the cultural and creative industries could include:

- **Engaging regularly in creative work**: this could be freelance, paid employment, or volunteering.
- **Showcasing work**: if you are an artist, actively presenting your art through exhibitions, performances, or other public opportunities (paid or unpaid).
- **Building a network**: having connections with other creatives, demonstrated through letters of support.

#### **Activity dates**

Activities can commence from 1 August 2025.

Enter approximate start and end dates below.

Supported activities should be completed within 18 months.

Expected start date *	Expected finish date *	
If you are not sure, please pick an approximate	If you are not sure, please pick an approximate	
date.	date.	

### Assessment criteria

Arts Tasmania uses peer assessors from the <u>Cultural and Creative Industries Expert</u>
<u>Register</u>. Peer assessors are people who work in, or are engaged with, the arts and cultural sectors such as artists, administrators, or other professionals.

All eligible applications to this round will be assessed by a multi-artform peer panel against the criteria of:

#### **CRITERION**

#### THINGS PEERS MAY CONSIDER

**OUALITY** 

- Is the activity suitable and relevant for the applicant's professional practice?
- How does the activity develop and grow in the applicant's practice?
- Has the applicant demonstrated a commitment to their practice?

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#### **PLANNING**

- Is the activity financially feasible?
- Is the timeline reasonable and achievable?
- Are there partnerships or collaborations in place to help the activity?

#### **BENEFIT**

- How does the activity strengthen the applicant's practice or capacity as an arts professional?
- Is the activity timely and relevant?

For more information, visit <u>how are decisions made</u>.

This part of the application is where you describe your planned activities to the peers.

Tell us about your planned activities. Why are they important? *
Word count:
Must be no more than 800 words.
Tall us about yourself and any others involved in the planned activities
Tell us about yourself and any others involved in the planned activities.
Word count: Must be no more than 400 words.
Activity locations
Please list the locations where your activities will take place (town/suburb).
Use the + and - buttons at the right hand side to add and remove rows.
<b>Location</b> Address
Address

### Grant request

Any, but at least one field is required.

Five grants of \$16,000 are available in this round.

#### **Total grant request**

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#### \$16,000

This question is read only.

# Support material

\* indicates a required field

You need to provide support material as part of your application. Some material is required, and some is optional.

Support material can be provided as web links or electronic files.

We require:

- an artist CV or biography (no more than two pages total)
- up to five items of artistic support material.

You may also include:

- evidence of collaborations or partnerships (no more than two pages total)
- letters of confirmation (no more than two pages total)
- up to two relevant letters of support.

Peer assessors are only required to view five items of artistic support material. This includes all web links and attachments.

Please make sure that all links and files provided can be opened on all types of computers.

For more information see <u>support material</u>.

### Web links

Please make sure that any web links you provide are active and easily accessible. Provide passwords if required.

Avoid providing links for membership only or subscription sites like social media and paid streaming services where possible.

Use the + and - buttons at the right hand side to add and remove rows.

Link	Description	Password (if required)
Must be a URL.		

### **Attachments**

Support material can be provided in any of the following formats:

- Video (MP4, QuickTime, Windows Media)
- Audio (MP3, Windows Media)
- Images (JPEG, PowerPoint)
- Written material (Word, PDF)

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☐ Contemporary dance

Each file should be no larger than 5 MB.  Use the + and - buttons at the right hand side to add and remove rows.			
Attachments	Descripti		
Attachments	Descripti	OII	
Aboriginal or Torres Strait Islander cultural content			
	If your activities involve Aboriginal or Torres Strait Islander content, your application must provide evidence of how you are working with the Aboriginal community.		
Please refer to the Australia Council for the Arts' <u>Protocols for using First Nations Cultural</u> and <u>Intellectual Property in the Arts</u> .			
The Tasmanian Government's Tasmanian Aboriginal people		can provide advice on working with	
If you are unsure about this regrants@arts.tas.gov.au	If you are unsure about this requirement please contact Arts Tasmania at <a href="mailto:grants@arts.tas.gov.au">grants@arts.tas.gov.au</a>		
Does this activity involve Aboriginal or Torres Strait Islander cultural content? *  ○ Yes  ○ No			
Please attach your plans for working Description together with Tasmanian Aboriginal people and organisations:			
Statistics			
* indicates a required field			
This information is used to improve Arts Tasmania's programs and processes.			
Please select the main are	a of practice for your ac	tivity. *	
Select any other areas of practice for your activity. You can select as many as you need to.			
☐ Aboriginal arts and cultura practice	I ☐ Cross-artform	□ Opera	
<ul><li>☐ Classical ballet</li><li>☐ Classical music</li><li>☐ Collaborative/devised</li></ul>	<ul><li>☐ Curatorial writing</li><li>☐ Design</li><li>☐ Experimental practice</li></ul>	<ul><li>□ Orchestras</li><li>□ Physical theatre</li><li>□ Poetry</li></ul>	
theatre  Community arts and cultural development	☐ Fiction	☐ Popular dance	

☐ Screen

☐ Interactive gaming

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☐ Contemporary music (art music)	☐ Music theatre	☐ Text based theatre	
☐ Contemporary music (popular)	□ Non fiction	□ Visual arts	
Select all types that relate	to your activity. *		
☐ Capacity building	☐ International - inbound	□ Publishing	
□ Collaboration	activity  ☐ International - outbound activity	☐ Research and development	
<ul><li>☐ Community participation</li><li>☐ Festival</li></ul>	<ul><li>☐ Mentorship</li><li>☐ Professional development</li></ul>	<ul><li>☐ Residency</li><li>☐ Touring</li></ul>	
Does this activity involve people with disability? *  O Yes  O No For more information see Arts and Disability.			
Does this activity involve plackground? *  O Yes O No For more information see Cultura	Deople from a culturally and	linguistically diverse	
background? *  O Yes  O No	people from an Aboriginal of		
How did you first find out a  Arts Tasmania's newslette  Arts Tasmania's website  Contact with a staff memb  Social media  Word of mouth	r		
0 110 11			

### Certification

\* indicates a required field

## Assessment of applications

Staff from the Department of State Growth will review all applications received to this program to ensure eligibility. We may contact you to ask for more information if your organisation's eligibility is unclear.

Peers from the <u>Cultural and Creative Industries Expert Register</u> will assess all eligible applications before making a recommendation to the Minister for the Arts, or an appointed

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delegate. These peer recommendations will be used as the basis for making decisions around funding and support.

All decisions made by the Minister for the Arts, or their delegate, are final and can only be appealed if the grounds for appeal are met.

For more information, please visit how are decisions made and past decisions.

### Appealing a decision

Arts Tasmania may reconsider a decision if the applicant can demonstrate a proven conflict of interest, error in process or discrimination.

For more information, please read the grounds for appeal.

## Working with children

Arts Tasmania is committed to encouraging the involvement of young people and children in the arts, both as participants in the creative process and as audience members. Safeguards to prevent exploitation and harm must be in place for any activities that involve children.

If you receive support from Arts Tasmania, and the supported activity involves people under the age of 18, you are obligated to abide by all relevant laws and regulations that apply in Tasmania, and any other jurisdictions where the supported activity is taking place.

Details on the requirements in Tasmania are available below:

- Keeping Children Safe
- Consumer, Building and Occupational Services

Supported organisations are strongly encouraged to follow Creative Australia's protocols for working with children. For more information, see the <u>Children in Art Protocols</u>.

# Logos and acknowledgement

If your application is successful, you must acknowledge the the Tasmanian Government in all promotional material and publications about your activity. This can include posters, online advertisements, books, CDs, or exhibition catalogues.

For more information please visit logos and acknowledgement.

# Right to information

Information you provide to the Department of State Growth and details of assistance may be subject to requests for public disclosure under the <u>Right to Information Act 2009</u>.

Arts Tasmania publishes the results of all grant and funding programs on it's website under past decisions.

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### Personal information collection

Personal information provided to the Department of State Growth will be managed that information in accordance with the <u>Personal Information Protection Act 2004</u>. Any personal information collected as part of this application here will be used for the purpose of assessing this application and related activities.

Failure to provide required information may result in applications not being assessed or records not being properly maintained.

The Department may also use the information for related purposes, or disclose it to third parties in circumstances allowed for by law.

You have the right to access your personal information by request to the Department. You may be charged a fee for this service.

### Certification

### I certify that:

I have read and understood all information provided as part of this application form, and agree to all terms.  $^{\star}$ 

Press the 'Next Page' button to review your application.

Once your application is complete and you do not wish to make any further changes press 'Submit'.

You will receive a confirmation email which lets you know we have received your application. If you do not immediately receive this email please contact us.

You can print or download a copy of your application after it has been submitted.